

Pacific Southwest Railway Museum Association, Inc.
Board of Directors Meeting Minutes
La Mesa Police Department Community Room
August 15, 2025

1. Call to Order – Hager

Hager called the meeting to order at 18:35.

2. Introduction of Guests – Hager

Board members in attendance were Hager, Schweikert, Lundquist, and Atwood. On Zoom was Denison.

Guests in attendance were Mark Landguth, Donna Spevack, and Bruce Semelsberger. Guests in attendance via Zoom were Cass Witkowski and Mario Sulek.

3. Additions, Corrections, & Adoption of this Agenda – Hager

Hager made a motion to adopt the agenda as submitted. 2nd by Schweikert. Motion carried 5-0-0.

4. Approval of the July 17 and 26, 2025, Meeting Minutes – Schweikert

Hager made a Motion to adopt the July 17 and 26 meeting minutes. Board agreed to table the July 17 and 26 minutes to the next meeting. Board agreed by CONSENSUS.

5. Treasurer’s Report – C. Brooker

No report was submitted, report tabled.

6. Review Outstanding Motions – Schweikert

Schweikert reviewed outstanding motions. Closed two and reauthorized

~Timothy Miller joined at 18:44 in person

OLD BUSINESS

10. Bylaw Revisions – Lundquist

Lundquist suggested we send the bylaw revisions to the lawyer PSRMA has used in the past. Hager mentioned that J. Brooker was still preparing the bylaw revisions before they are submitted for reviews. Hager mentioned that we could put out ballots for the bylaw revisions and the deaccession with any potential contested election and get all of the items out to the members for a vote. Lundquist had a question about how much time a lawyer would need to review the bylaw

revisions. The board is requesting that J. Brooker be prepared to present bylaws revisions for review by the September 2025 board of director's meeting.

11. Handcar Operations at Campo Railroad Museum – Lundquist

Hager stated that PSRMA has received the written binder from PSRMA's insurance carrier. Handcar operations are not excluded but Hager suggested that PSRMA ask if there would be any additional premium. Hager called the broker three weeks prior and they stated that all of the insurance carriers are delayed in sending out bound policies.

12. Railbikes at Campo Railroad Museum – Lundquist

Lundquist asked if board members have read the presentation proposals and revisions. He suggested that we get the proposal off to our insurance carrier to determine feasibility. He also suggested that a meeting could be scheduled with MTS to obtain their approval.

NEW BUSINESS

20. Coach 252 Wine Train Table Update – J.Brooker

J. Brooker was not present. Mark Landguth presented an update. He has received the materials and has begun work. He wanted to clarify the approved budget and the board confirmed it was \$3,000.00.

21. Budget for NPL 2025 – J.Brooker

Mark Landguth provided an update. Santa Claus and the MC pricing is the same. There was an increase in price for Mrs. Claus. Porta-Potty prices remain the same. The bells are the same price as last year. Cookie prices have increased approximately 10%. Mark is working with the supplier for the hot chocolate as chocolate prices have increase by a significant margin. Last year there was \$5,000.00 contingency funds of which Mark only used \$800.00 last year. He is asking for the same for NPL 2025.

Lundquist made a MOTION to Authorize the expenditure of up to \$77,100 for costs associated with the 2025 North Pole Limited. Mark Landguth to act as project manager. 2nd by Hager. Motion carried 5-0-0.

22. Supplies Needed to Add Additional Coach to Backcountry Wine Train – J. Brooker

Mark Landguth stated that he worked with J. Brooker and came up with a table of items required and that is the source of the motion. Hager had a question about how much lead time is required to acquire the items. Lundquist stated that the board could always authorize the expenditure as it is up to the proposed amount. The board decided that J. Brooker would be the project manager.

Lundquist made a MOTION to authorize the expenditure of up to \$5,500 to purchase necessary glassware, linens, and other supplies in order to add an additional coach class car to the Backcountry Wine Train. J. Brooker to be project manager. 2nd by Hager. Motion carried 5-0-0.

~The next discussion presents a conflict of interest for Hager and Lundquist asked for him to recuse himself.

~Hager handed off the meeting to Atwood and recused himself at 19:17.

23. Track assessment by RailPros – Atwood

Atwood discussed the necessity for this motion. Lundquist had a question about why this would be needed now if it never has been done in the prior 40 years. Atwood brought Spevack into the discussion as PSRMA would need an official write-up from a professional to obtain a grant to complete the work. Spevack mentioned that there is no federal money available, but there are some other avenues. NARF and BNSF are two options along with state and county funding.

Atwood made a MOTION to authorize \$37,000 to be paid to RailPros to complete an assessment of our track from MP 66.76 to MP 60.07 to provide a detailed defect list and a rough estimate of repair cost as detailed in their statement of work (SOW). 2nd by Lundquist. Motion carried 4-0-0.

~Hager has returned to the meeting at 19:23.

24. Budget for equipment deaccession ballot – Hager

Lundquist and Hager discussed the procedure for paper ballot voting. Discussion occurred on when a ballot would go out for deaccession, if PSRMA should have the deaccession, the board election, and the bylaws all in one ballot, or if PSRMA should split out the bylaws to a special election. Lundquist questioned if online voting could be allowed in lieu of mailed-out paper ballots. Hager reviewed the existing bylaws and the votes do need to be written on ballots. Discussion then occurred about providing the deaccession writeups online with a link sent out to members, saving printing and mailing costs for the list of equipment to be deaccessed. Hager mentioned that Schweikert should do a review on costs of printing, sending, and mailing

40. Media Committee Report – J. Brooker / Drenkow

Tabled. Lundquist had a question about when the Playbill would go out. Hager had an answer, and it was September.

41. Special Events Committee Report – J. Brooker

Mark Landguth reiterated that Pumpkin Trains, Sip n' Scare, and NPL are all coming up. Lundquist had a question about the haunted rail car and there were crossed signals about where the two cars were going to be. Lundquist understood it to be track 4. Richard Finch had is placed on Track 1 for 2025. Lundquist and Hager agreed that Track 1 should not be relinquished to special events for any long duration.

42. Fundraiser Report – Spevack

Spevack reported that the Stormwater Project Report needs to be submitted by June 30th, 2026. Hager requested Spevack to ask if that deadline can be extended. Spevack would ask the Grantors. Spevack also reported that two attempts for grants for the sound system upgrades for the Campo Depot have been denied. Lundquist asked Denison how much the upgrade would cost. Denison still needed to compile a parts list and submit it to Spevack by September 1st. This grant requires wet signatures on a resolution by the president, vice president, and the secretary. For the KPBS museum arts briefs, J. Brooker is working with Spevack to ensure information is getting out about PSRMA's activities. Spevack is working on the Grants calendar and applying to grants that would provide a benefit to PSRMA. Hager asked for more details about the Emory Rail Trust as they could possibly grant up to \$250,000.00 for preservation of rail cars. Spevack is putting in for museum grants to upgrade the PSRMA library with new computers.

43. Equipment Report – Hager

Hager reported that major updates include Whiting Services at Campo Railroad Museum to inspect and repair the 4 car lifting jacks. The one failed jack was a loose wire and a faulty transformer. All jacks passed mechanical inspection and the other three. Hager stated that PSRMA can resume the wheelset change-outs. He suggested replacing the wheels on SD&A #253 and pushing car #252 until early 2026. He reported that the roof trim is completed on the Rail Bus and it should be ready for service soon. Hager stated that car body metal work has begun on SP #3709. Hager met with Northwest Rail Electric about air conditioning cars. He mentioned that bringing HEP online in #2103 would require replacement of control systems so is not feasible. He presented the list of items to necessary to begin providing HVAC to certain cars. Car #255 equipment price is approximately \$170,000.00. #576 and #1509 are the other two cars, equipment is approximately \$75,000.00 each. Electrician rates are assumed to be \$125.00 an hour. For HVAC, Hager talked to the owner of a larger company who is interested in the project. With the list of equipment provided by Northwest Rail Electric, Hager will present it to the HVAC company to come up with a quote to create the proper ducting and installation of the HVAC equipment. Lundquist presented quotes for reupholstering car #1509 to Hager for his review.

44. Facilities Report – Denison

Denison went down to the depot per Hager's request and walked the facility with Stutzman. He pointed out the bad parts. An electrician worked on the one light which was working, but in the evening it was not. The electrician is looking to get paid for his work and it should be less than \$1,000.00 and can just be paid by a board member. There is still a light that is malfunctioning. Denison handed discussion to Lundquist to update the meeting about the Mine Train. Lundquist reported that he installed a switch with the assistance of Stephen Pajola. Work is continuing grading out the area and Lundquist is looking forward to laying

more track. Lundquist reported that new locksets are to be installed to replace the faulty push-button locks. Lundquist reported that the MTS bus and fencing relocation project has been approved and should be finished by October 31, 2025. Lundquist is looking to repurpose the existing fencing to fence in the Campo Railroad Museum. Landguth had a question for Denison about the Campo Depot siding project, Denison reported that it will do but there is some more final painting that needs to be completed to match the windows and door trims. The color would need to be matched as Stutzman did not leave any paint. Lundquist also reported locks and keys have been replaced at the La Mesa Depot.

45. Museum Services Report – Lundquist

Lundquist is looking to create a new logo for Campo Railroad Museum.

46. Operations Report – Atwood

Atwood reported that MOW work was completed near the green store. Regauging, lifting rail, and re-spiking occurred. Atwood reported that Greg Flores is nearing his check-ride to become a qualified brakeman. Lundquist had a question about the fifty feet rule in the car shop. Atwood asked the FRA and it's not a hard rule. He will have a new rule coming out that allows for less than 50 feet between cars to allow staff to move past cars in the shop without having to cross over the walkways.

47. Vice President's Report – J. Brooker

Tabled.

48. President's Report – Hager

Work on the stormwater project has continued. Hager worked to get the project out for bid by the end of 2025. Hager had an issue obtaining the easements for Campo Railroad Museum. Hager is working on getting the quarterly reports caught up and sent to MTS. The annual SD&AE board meeting is coming up in October. Hager will be in attendance.

OTHER

50. Carry Forward Items: 10, 11, 12

51. Next scheduled meeting is: Friday September 19, 2025

52. Deadline for submitting Agenda items for next meeting is: 5pm, Monday, September 15, 2025

53. Closed Session

54. Adjournment

Hager made a Motion to adjourn the meeting. 2nd by Schweikert. Motion carried 5-0-0.

The meeting concluded at 20:42.

Minutes taken by Secretary Duke Schweikert