

Pacific Southwest Railway Museum Association, Inc.
Board of Directors Meeting Minutes
La Mesa Police Department Community Room
May 16, 2025

1. Call to Order – Hager

Hager called the meeting to order at 18:35. Board members in attendance, Hager, C. Brooker, J. Brooker, Schweikert, Lundquist. Board member Atwood was present on Zoom.

2. Introduction of Guests – Hager

Hager introduced Tim Miller and Mark Landguth in person and Schweikert introduced Harish Sundaram, Dave Little, Richard Finch, and Stephen Sherman on Zoom.

3. Additions, Corrections, & Adoption of this Agenda – Hager

Hager amended item 4 from March 21 to April 18. added item 13 to Old Business, donations to groups for NPL. 2nd by Lundquist. Motion carried 6-0-0.

4. Approval of the April 18, 2025, Meeting Minutes – Schweikert

Hager made a MOTION to approve April meeting minutes. 2nd by Schweikert. Motion carried 6-0-0.

5. Treasurer’s Report – C. Brooker

C. Brooker reported in, the 2024 taxes have been completed. We were at approximately - \$78,000 in 2024 and we are currently positive \$500,000. C. Brooker is going to fire Noble Financial Services and hire a new, more responsive firm, he will be introducing a board motion in the future.

C. Brooker made a MOTION for The PSRM Treasurer is authorized to open up a credit line with Chase for their Ink Business Unlimited Credit card at no cost to PSRMA and take all actions consistent with good financial stewardship related to this line of credit, including but not limited to issuing sub-credit cards and closing sub-cards and establishing procedures for the use of the aforementioned sub-cards. 2nd by J. Brooker. Motion carried 6-0-0.

6. Review Outstanding Motions – Schweikert

Schweikert read the outstanding motions to the board, motions that have been paid were marked as closed for removal.

OLD BUSINESS

10. Equipment Deaccessions - Schweikert – TABLED

Schweikert did not get a chance to revise the deaccession list submitted by Travus Clark. J. Brooker stated that she had some free cycles to revise the deaccession list. Lundquist and J. Brooker will investigate the bylaws and see if Cal Western 46 can be separated from the list and sold to the standing offer of \$50,000.

11. Bylaw Revisions – Lundquist

J. Brooker will be drafting new bylaws and submitting them for review with PSRMA's council for review.

12. Handcar Operations at Campo Railroad Museum – Lundquist

Hager to follow up PSRMA's insurance broker to review if the general liability coverage covers PSRMA's liquor liability and if it covers handcar operations.

13. Increase donation to groups for NPL - Lundquist

Lundquist handed the floor to Mark Landguth. Landguth explained that PSRMA's profit has eclipsed 10% and increasing PSRMA's donation 10% would increase incentive for groups to volunteer to provide elves for NPL.

Lundquist made a MOTION to increase PSRMA's donation to groups for NPL elf volunteers from \$750 to \$825 per night. 2nd by Atwood. Motion carried 6-0-0

~Atwood arrived in person at 19:05

NEW BUSINESS

20. Emergency Forklift Repairs – Hager

Lundquist made a MOTION to Authorize expenditure of \$552.77 to pay JKS Hydraulic Hose for emergency repairs to the SkyTrak forklift. 2nd by J. Brooker. Motion carried 6-0-0.

21. Hawthorne Equipment Rental Costs – Lundquist

Lundquist made a MOTION to authorize \$8,286.77 repayment to Jim Lundquist to cover the costs associated with the Hawthorne Equipment Rental for clearing the site for upcoming grading and drainage work. Funds to be covered by ARPA grant. 2nd by J. Brooker. Motion carried 6-0-0.

22. Discussion of Adding Heating and a/c to our excursion train – Lundquist

Lundquist reviewed his submitted memo. Lundquist obtained a quote for car #255. Car #255 would require \$200,000 to fully install air conditioning and a further 50,000 to refurbish, install audio, and paint and bring to operating condition. Hager discussed that we currently do not have the money to pursue this project at this time and that PSRMA should focus on track work first. J. Brooker mentioned that perhaps Donna Spevack could investigate grant opportunities to fund this project or find a benefactor/sponsor. C. Brooker discussed that it appears that the operations volunteers prefer more track work to open more of PSRMA's track for service whereas spending on the air conditioning may bring more ridership, he is split on the idea of where money should be spent first. Tim Miller discussed comments received at the La Mesa Depot about the Wine Train, bringing to light that the ridership is interested in more special event trains. J. Brooker will draft a proposal and submit it to the board for revision before sending it out to potential sponsors/benefactors/grantors. Hager will talk to Bob Johnson at NW Rail Electric to arrange a visit to Campo Railroad Museum to create an accurate quote.

Lundquist made a MOTION to authorize the expenditure of up to \$3000.00 to bring Bob Johnson of NW Rail Electric to Campo to evaluate adding HVAC to PSRMA's cars. 2nd by Denison. Motion carried 7-0-0.

~Board Member Frank Denison arrived in person at 19:33

~Mario Sulek joined the meeting on Zoom

23. Increase Board Members Funding Authorization for Specific Projects – Lundquist

Lundquist made a MOTION to authorize PSRMA board members to expend up to \$1,000 on discretionary without first gaining approval by the Board of Directors. 2nd J. Brooker. Motion carried 7-0-0.

24. Rapido HO Scale Coaster 2103 Model - Donation Agreement – Hager

Hager discussed his agenda item and how PSRMA would proceed with the agreement. Lundquist wanted to ensure that Rapido didn't take intellectual property rights. Hager mentioned that PSRMA doesn't have intellectual property rights and Rapido would not be obtaining them. Hager mentioned that PSRMA doesn't need to own intellectual property rights to provide the schematics for Coaster 2103.

Hager made a MOTION to authorize President Stephen Hager to sign an agreement with Rapido Trains Inc. to provide original engineering drawings of Coaster 2103 to Rapido for the purpose of developing HO Scale models of 2103. In exchange, Rapido will pay PSRMA \$325 and donate 10% of all Coaster 2103 model sales to PSRMA. 2nd by Lundquist. Motion carried 7-0-0.

25. Acquire and move a 20-foot container – Lundquist

Lundquist made a MOTION to authorize up to \$1,500 for a 20-foot container. Placement for the container to be adjacent to the Exhibit Hall near the SE corner. Use of the container is to be for the

electric passenger cart. Further, the Board directs that unblocked spacing between equipment inside the shop building will be researched by the Operations Department and reported back to the board. 2nd by Hager. Motion carried 7-0-0.

26. Increase membership rates and add veterans – Lundquist

The board discussed and agreed that rates should increase.

Lundquist made a MOTION to authorize new membership rates starting on July 1, 2025, to the following:

\$30 - Student, Senior, and Veteran
\$40 - Individual
\$70 - Family
\$90 - Contributing
\$120 - Supporting
\$180 - Sustaining
\$350 - Senior Life
\$900 - Life Member
\$1,200 - Gold Spike Life
\$5,000 – Benefactor

2nd by Schweikert. Motion carried 7-0-0.

27. Sell the Forklift Stored on Track 13 – Lundquist

Lundquist made a MOTION to sell the Lift King forklift stored on track 13 inside the Shop building. 2nd by J. Brooker. Motion carried 7-0-0.

28. Special Event Beer License for Campo Days – J. Brooker

PSRMA's liquor license only allows sale of alcohol on the train. J. Brooker would like to have a beer garden for Campo Days which would require a separate form and license.

J. Brooker made a MOTION to authorize the expenditure of \$50 and the application to the Alcohol Beverage Control Board of California for a Daily License Authorization (ABC Form 221) for the service of beer and wine during Campo Days, June 14th and 15th, 2025. Jennifer Brooker to act as project manager and onsite certified Responsible Beverage Service server. 2nd by Schweikert. Motion carried 7-0-0.

29. New Website Fees – J. Brooker

J. Brooker worked with Cass Witkowski and Martin Caestecker to revive the website update with IKAM Creative. IKAM Creative will be able to fully handle the management of PSRMA's website.

J. Brooker made a MOTION to Authorize the monthly expenditures to Webhosting Deluxe, GoDaddy Managed WordPress Hosting, and IKAM Creative webpage management of up to \$51 per month to host and maintain the psm.org and Crew Caller websites. 2nd by Atwood. Motion carried 7-0-0.

J. Brooker made a MOTION to authorize the expenditure of up to \$350 for the migration of the current website to the new hosting platform by IKAM Creative. 2nd by Schweikert. Motion carried 7-0-0.

30. Approval of Excess Wine Train Funds – J. Brooker

J. Brooker made a MOTION to authorize the expenditure of up to \$1,200.00 to cover additional expenditures for the inaugural Backcountry Wine Train in excess of pre-approved funds. 2nd by Atwood. Motion carried 7-0-0.

REPORTS

40. Media Committee Report – J. Brooker / Drenkow

J. Brooker reported that she attended the Wine Festival and discussed that most attendees were unaware of the Wine Train. She spoke with committee members at the festival and future Wine Train events in the future, she also discussed adding VIP service with the Robert Peary car. J. Brooker also discussed getting NPL advertisement into Playbills at the Civic Theater.

41. Special Events Committee Report – J. Brooker

J. Brooker reported that 55 guests attended the Annual Dinner. The Halloween committee is meeting tomorrow, May 17, 2025, and begin planning the conversion of the Chief Manakaja car for haunted house purposes. J. Brooker. The next event is Campo Days on June 14th and 15th. J. Brooker is calling out for additional volunteers.

42. Fundraiser Report – Spevack

Hager reported in for Spevack. The Blue Star Museum program is starting. It gives active duty and four family members museum access. The ILMS grant is still in limbo. She has not heard anything from the San Diego Community Enhancement Grant, to improve the PA system at the Campo Depot, she mentioned that is not inherently a negative sign as the due date to hear back has not arrived.

43. Equipment Report – Hager

Hager reporting in that the wheelsets have been changed on SD&A #254. Bryan Anderson is doing a birthday caboose work session this Sunday, May 18. The headlight on SP #3709 has been moved to the nose where it belongs. Gang Car #103 is still flooding and the Equipment Department determined that the fuel pump is supplying too much pressure. Hager discussed

the difficulties with getting the machine tamper up and in operation. The cylinders have pits and will tear up the seals, rebuilding the unit would cost nearly \$20,000 to restore, in addition, the machine tampers in PSRMA's possession appear to be suited for rock ballast vice the degenerated granite that makes up the majority of PSRMA's right-of-way.

44. Facilities Report – Denison

Denison reported that there was an electrical inspection at Campo for the double-wide trailer and PSRMA passed. SDGE will be installing a meter for the trailer on Monday, May 19. Denison discussed replacing ball valves in the exhibit hall bathroom to fix the leaks. J. Brooker brought up the commercial dishwasher that is present in Campo and what would need to happen to get it in operation.

45. Museum Services Report – Lundquist

Lundquist reported that museum services are running smoothly.

46. Operations Report – Atwood

Atwood working with Caestecker. New forms for Conductors. Changing format for training runs. MOW work is coming up. Sign Posts this weekend and MOW track work on May 31.

47. Vice President's Report – J. Brooker

J. Brooker asked for Dog Relief Zone signage to be posted around the Campo Railroad Museum grounds.

48. President's Report – Hager

Hager reported that PSRMA's taxes have been signed. C. Brooker brought up that the taxes may not have been filed. Hager reported that the general insurance policy has been renewed. He had to get a COI to the county for the storm water project. Lundquist and Hager discussed future planning of the Campo Railroad Museum regarding future placement of building and the roundhouse. Lundquist had questions about the Caltrans report on the SDA&E and MTS on the bus parking relocation, nothing definitive yet from associated parties.

OTHER

50. Carry Forward Items: 10, 11, 12, 22

51. Next scheduled meeting is: Friday, June 20, 2025

52. Deadline for submitting Agenda items for next meeting is: 5pm, Monday, June 16, 2025

53. Closed Session –

- a. Approval of the April 18, 2025, Closed Session Meeting Minutes
- b. Discuss personnel issues.

54. Adjournment

Hager made a motion to adjourn the meeting. 2nd by Schweikert. Motion carried 7-0-0 at 21:49.

Minutes taken by Secretary Duke Schweikert