

**Pacific Southwest Railway Museum Association, Inc.**  
**Board of Directors Meeting Minutes**  
**La Mesa Police Department Community Room**  
**June 20, 2025**

**1. Call to Order – Hager**

Hager called the meeting to order at 1831.

**2. Introduction of Guests – Hager**

Board members in attendance were Hager, C. Brooker, J. Brooker, Atwood, and Schweikert.

Mark Landguth, Tim Miller, Cass Witkoski, and Stephen Banks were present in person.  
Richard Finch was present via Zoom.

**3. Additions, Corrections, & Adoption of this Agenda – Hager**

made a Motion to adopt the agenda as submitted. 2<sup>nd</sup> by J. Brooker. Motion carried 5-0-0.

*~Renee Choy joined via Zoom*

**4. Approval of the May 16, 2025, Meeting Minutes – Schweikert**

Hager made a Motion to adopt the May 16, 2025, meeting minutes. 2<sup>nd</sup> by C. Brooker.  
Motion carried 5-0-0.

**5. Treasurer's Report – C. Brooker**

C. Brooker reported that PSRMA terminated the relationship with our bookkeeper/tax preparer, Noble Financial Services, and are looking for a replacement. Credit cards for those volunteers who need them are on order. J. Brooker added that the revenue for the second quarter of 2025 was higher than it has been in many years.

**6. Review Outstanding Motions – Schweikert**

Schweikert reviewed outstanding motions. Four items from December 2024 were reauthorized by consensus.

*~Jason Drenkow joined via Zoom*

*~James Caestecker joined via Zoom*

## **OLD BUSINESS**

### **10. Equipment Deaccessions – Lundquist**

J. Brooker stated that she submitted the deaccession reports, the board was in agreement that all six reports can be compiled into a single report. With the report finalized, one ballot can go out as a single package for member votes.

### **11. Bylaw Revisions – Lundquist**

Hager wanted to add that email should be the official communication method for PSRMA. There is no provision for the Bylaws for this and should be part of the amending of the Bylaws. Hager mentioned that the Motion on the agenda should be dropped. The board agreed by consensus.

### **12. Handcar Operations at Campo Railroad Museum – Lundquist**

Hager stated that PSRMA has not received any bound copy of the insurance policy. Hager is awaiting reception of the policy and will revisit this topic next month.

### **13. Discussion of Adding Heating and A/C to Our Excursion Train – Lundquist**

Hager has spoken with Bob Jackson at NW Electric. Hager mentioned that Mr. Jackson would be making the inspection visit in the third week of July.

## **NEW BUSINESS**

### **20. Remove Toddler Pricing and Simplify Discount Pricing – J. Brooker**

J. Brooker mentioned that PSRMA had raised prices last year for excursion trains. She was looking over PSRMA's price list and noticed discrepancies in how the Toddler category is presented. Her recommendation is to completely drop the Toddler category and streamline the age categories. J. Brooker also mentioned that the discounts for special events are incongruent and PSRMA should remove all discounts for special events across the board. The board agreed to make these changes by consensus.

### **21. Sale of F40 Control Cards to SCRM – Hager**

Hager reported that Southern California Railway Museum has received NCTD #2105 and someone has stolen the control cards. PSRMA has spares that we can sell them.

Hager made a Motion to authorize the sale of a set of Wabtec Q-Tron QES-III control cards to Southern California Railway Museum for \$8,000.00. 2<sup>nd</sup> by Schweikert. Motion carried 5-0-0.

### **22. Final invoice payment to Noble Financial Services – C. Brooker**

C. Brooker stated that Noble Financial Service has a final invoice to be paid for bookkeeping services.

C. Brooker made a MOTION to authorize expenditure of \$1,695.00 to close out final invoice with Noble Financial Services. 2<sup>nd</sup> by Atwood. Motion carried 5-0-0.

**23. Payment to IRS for late fee on PSRMA 2023 Federal Tax – Hager**

Hager and C. Brooker took time to investigate the bill from the IRS. It appears that an extension for tax year 2023 was filed in

Hager made a MOTION to authorize expenditure of up to \$3,600.00 to the Internal Revenue Service for the 2023 tax year late filing fee. 2<sup>nd</sup> by C. Brooker. Motion carried 5-0-0.

**24. MAP Program for Library – Hager**

Richard Finch requested time on the floor to ask about the Library Digitalization Project and status since funding from MAP and IMLS is no longer guaranteed. Hager had questions for Richard about what the funding from MAP and IMLS would have provided. Richard did not have full information on how much could have been provided and how much would have to be sourced by PSRMA. J. Brooker mentioned that she may have contacts to help with progress.

**REPORTS**

**40. Media Committee Report – J. Brooker / Drenkow**

Jason Drenkow reported that advertisement for the last month was focused on Campo Days. J. Brooker reported that work continued with the Playbill ads for NPL for PSRMA.

**41. Special Events Committee Report – J. Brooker**

J. Brooker reported on Campo Days results. Coordination with other museums went well and they are looking forward to future collaborations with PSRMA. Community organizations were able to network well. Campo Days moving forward will lean towards community networking versus a PSRMA fundraising event. The beer garden did not perform well but PSRMA was not out of pocket for setup and operation of it. August has been designated as Public Service Month. J. Brooker is in search of a project manager for the Pumpkin Train event. The next Backcountry Wine Train event has been scheduled, and the tickets have gone on sale to the public. Tickets have sold well again.

**42. Fundraiser Report – Spevack**

Hager reported that the depot project is not quite complete, but almost. Once the project is complete, the final payment will be sent. Engineering is ongoing for the stormwater project. In order to get the exhibit halls out of the flood plain the buildings would need to be raised six feet. Hager specified that these would not be for the existing exhibit hall but for the three new ones scheduled for construction on the west side of the grounds. Hager mentioned that

soil is expensive and PSRMA would require a lot. A compromise was discussed to raise the buildings two feet and waterproof the lower four feet.

*~recess at 1950*

*~resume at 1955*

#### **43. Equipment Report – Hager**

Hager reported that it has been slow this month. The SkyTrak lift was moved out of the car shop. Projects are upcoming including the wheel set change on SD&A #253. Hager mentioned that he would like to move UP #576 outside and store Coaster #2103 and put up signage for visitors to see.

#### **44. Facilities Report – Denison**

Denison reported that a quote to repair fire sprinklers came in at \$1200.00. He will investigate further if they can be repaired at a lower cost.

#### **45. Museum Services Report – Lundquist**

Jim Lundquist had nothing to present

#### **46. Operations Report – Atwood**

Atwood reported that somebody tampered with the Rose Junction switch. Equipment has been stolen from the car shop. Both have been reported to the police. Atwood and McIntire are still in Student Engineer training. Dave Little and Ryan Hodge are in Conductor Training. Discussion continued with service scheduling. No Sunset Limited this year. J. Brooker is changing the schedule of the Sip'n Scare to prevent operations crew dying on time. Hager mentioned that he would like to investigate restarting Engineer for an Hour for paying guests. The board agreed to investigate further for next year.

*~Board member Denison joined via Zoom at 1958*

*~Board member Lundquist joined via Zoom at 20:10*

#### **47. Vice President's Report – J. Brooker**

J. Brooker had nothing to report.

#### **48. President's Report – Hager**

Hager reported that the next SD&A quarterly reports need to be submitted to MTS. Hager has his company scheduled to do a track inspection on PSRMA's track from the cow trestle to Canyon station and what the requirements would be to bring the railroad up to FRA Grade 2.

MTS planned to give a residential lease for the Jacumba Depot to Robbie Smith. Hager had a brief introductory call with Ken Kramer and other interested parties to talk about high-level costs to get PSRMA back to Jacumba.

## **OTHER**

**50. Carry Forward Items:** 11, 12

**51. Next scheduled meeting is:** Thursday July 17, 2025

**52. Deadline for submitting Agenda items for next meeting is:** 5pm, Monday, July 14, 2025

**53. Closed Session –**

The board discussed personnel issues in closed session.

**54. Adjournment**

Hager made a Motion to adjourn the meeting. 2<sup>nd</sup> by J. Brooker. Motion carried 7-0-0.

Meeting adjourned at 2100.

*Minutes taken by Secretary Duke Schweikert*