Pacific Southwest Railway Museum Association, Inc.
Board of Directors Meeting Minutes
La Mesa Police Department Community Room
August 21, 2026

1. **Call to Order – Hager**
   President Hager called the PSRMA meeting to order at 18:36. Board members in attendance were Hager, Witkowski, and Lundquist. Atwood, Carl Brooker, and Schweikert joined the meeting virtually.

2. **Introduction of Guests – Hager**
   Guests in attendance were Timothy Miller, Donna Spevack, and Dan Marnell.

3. **Additions, Corrections, & Adoption of this Agenda – Hager**
   Hager requested to add item #26: Fuel Rack and Manifold for Steam Cleaner.
   Hager made a **MOTION** to adopt the agenda as amended. 2nd by Witkowski. Motion carried 6-0-0.

4. **Approval of the July 24, 2026, Meeting Minutes – Schweikert**
   Hager made a **MOTION** to approve the minutes as submitted. 2nd by Lundquist. Motion carried 6-0-0.

5. **Treasurer's Report – C. Brooker**
   C. Brooker submitted a written report to the board. He also spoke to Witkowski about tax return preparation. They will also input the restricted funds into Quickbooks and away from a manual spreadsheet for tracking. Hager had a question about Quickbooks functionality and if it can track gains in interest. C. Brooker was not sure. Atwood had a question about contract and professional fees. C. Brooker was able to provide the information.

~Bryon Anderson joined the meeting via Zoom at 18:40

6. **Review Outstanding Motions – Schweikert**
   Schweikert reviewed the outstanding board motions closing two

<u>OLD BUSINESS</u>

10. **Exploring adding a Bar Car on Golden State – Lundquist**
    Tabled.

11. **Adopt a Proposed PSRM Minor Volunteer Policy and Minor Parental Waiver Form – Atwood**
    Atwood reported that he had not heard back on the attorney review of the forms. C. Brooker had been speaking with Alyssa Andersen and they were waiting on a budget. The board agreed that they can proceed up to $1,000.00 as it would not require a board motion.

12. **Review of Projects for Fundraising Needs – Lundquist**

Hager reached out to Jenn Brooker and Mark Landguth to determine if they had reached out to other museums for fundraising professionals. Hager mentioned that he would have more to provide next board meeting.

~Mario Sulek joined the meeting via Zoom at 19:00

13. Marnell Caboose – C. Brooker

C. Brooker invited Dan Marnell to the meeting to speak about his thoughts on his caboose at Campo Railroad Museum. Dan Marnell detailed the history of the caboose and wanted to ensure that it doesn't lose attention and care if it would be donated to the museum. Dan explained that if proper care could be taken, the caboose could be used by the museum now. Dan Marnell put his requests in writing and emailed them to the PSRMA board members. C. Brooker mentioned that he had read Dan Marnell's email and stated that his requests could be met.

14. Upcoming Crane Work at the Campo Railroad Museum – Lundquist

Lundquist reported on the moves he would like to execute when the crane arrives at Campo Railroad Museum. Hager presented a document showing future paths around the Campo Depot. Hager described concerns with vehicle access if the proposed moves block access pathways. Discussion included the acquisition and relocation of the National City & Otay Railway coach owned by Dick Pennick and located in Spring Valley.

15. Container for MOW/Operations – Lundquist

Lundquist requested this agenda item to be dropped.

<u>NEW BUSINESS</u>

20. Close Old Restricted Funds – C. Brooker

C. Brooker discussed the prior tracking methods of the Restricted Funds. He stated again that new tracking is moving to Quickbooks. The board discussed each individual fund. ATSF 1509, ATSF 2381, Hydraulic Jacks, SP 7304, SP 3709, Imperial Bird. Hager requested to strike account 7 and account 8.

C. Brooker made a **MOTION** to close the following restricted funds: (1) ATSF 1509 (2) ATSF 2381 (3) Hydraulic Jacks (4) SP 7304 (5) SP 3709 (6) Imperial Bird. Any money remaining in these funds to be placed in the General Account for unrestricted use. 2nd by Lundquist. Motion carried 6-0-0.

Witkowski made a **MOTION** to open a new restricted fund for SP 3709 Painting with a zero dollar starting balance. 2nd by Atwood. Motion carried 6-0-0.

21. Weed Spraying at Campo – Lundquist

Lundquist made a **MOTION** to authorize expenditure of up to $11,873.40 to hire Quality Sprayers, Inc. to spray and kill weeds at the Campo Railroad Museum site as well as 6.5 miles on the San Diego & Arizona Railway right-of-way. Jim Lundquist to be the project manager. 2nd by Schweikert. Motion carried 6-0-0.

22. Bob Underhill Photo Gallery – Lundquist

Discussion occurred around a potential future for where a photo gallery could be established. It was agreed that a digital presentation in an existing location would be the best solution.

23. Birthday Locomotive Completion Proposal – Hager

Hager discussed the state of the Birthday Locomotive and worked with Bryon Anderson to finalize a list of items that would be required to bring it up to presentation level.

Hager made a **MOTION** to authorize expenditure of up to $5,000 to purchase parts for and have windows professionally installed in the Birthday Locomotive. Byron Anderson to continue as project manager. 2nd by Witkowski. Motion carried 6-0-0.

24. Funding for Attendance at HRA Convention - Hager

Discussion occurred on whether or not anyone else would maybe accompany Hager to the convention.

Hager made a **MOTION** to authorize expenditure of $2,800 for President Stephen Hager to attend the Heritage Rail Alliance Fall Conference & Annual Meeting on behalf of PSRMA. Funds will cover Hager's conference registration, flights, hotel, and miscellaneous per diem expenses. Hager to cover all expenses in excess of this amount out of pocket. 2nd by Witkowski. Motion carried 6-0-0.

25. 2026 NPL Budget - Lundquist

Lundquist discussed the budget presented by Mark Landguth.

Lundquist made a **MOTION** to Authorize expenditure of up to $85,000.00 to cover all operating costs for the 2026 North Pole Limited event at Campo Railroad Museum. Mark Landguth to be Project Manager. 2nd by Witkowski. Motion carried 6-0-0.

26. Fuel Rack and Manifold for the Steam Cleaner – Hager

The Steam Cleaner did not ship with the Fuel Rack and Manifold necessary for operation. The cleaner requires two 100-pound propane tanks to operate.

Hager made a **MOTION** to authorize expenditure of up to $3,000.00 to purchase a fuel rack and manifold for the steam cleaner from Sioux Corporation. 2nd by Witkowski. Motion carried 5-0-1. C. Brooker abstained.

REPORTS

40. Media Committee Report – J. Brooker / Drenkow

No report was received from J. Brooker or Jason Drenkow. C. Brooker provided an update and put out a call for action to request project information that could be presented on PSRMA's social media outlets.

41. Special Events Committee Report – J. Brooker

Nothing to report.

42. Fundraiser Report – Spevack

Spevack provided a brief update on upcoming grant opportunities.

43. Equipment Report – Hager

Work continued compiling the deaccession list and formatting the wording to provide the to the board and forwarded onward to the members for a vote. Hager reported that metalwork on the cab of SP #3709 continued. SD&A #252 annual inspection would commence. The reupholstery project would continue on the next car at the same time. If the next car cannot be completed in time then the third car would have to be deferred until after the new year. If it can be completed quickly then the third car could be completed in October. The SD&A #103 gang car is repaired and should be cleared for use soon. Electric Cart #3 repairs are ongoing, the reverser switch had failed and requires repair. Lundquist reported that the forklift repair should be completed on the Tuesday following August's board meeting.

44. Facilities Report – Denison

The brick platform project continued. There was a discussion about the AC in the breakroom and it being left on by train crew throughout the week. The lights also have been left on. C. Brooker mentioned that the car shop has cameras and could be inspected to see who had been leaving the lights and AC on.

45. Museum Services Report – Lundquist

Lundquist reported that museum services had been running smoothly.

46. Operations Report – Atwood

Atwood reported that Ryan has passed his check-ride and is now qualified as an engineer. Ridership had been low due to summer heat. Atwood had been attempting to organize Maintenance of Way work. Lundquist requested special train events such as a caboose run, utilizing the rail bus, or anything else outside of normal operations. Atwood mentioned that he had been considering possibilities.

47. Vice President's Report – Witkowski

Witkowski provided a written report which would be included in the minutes. He also discussed a visit to the train museum at Fort Bragg. Witkowski inquired about perhaps setting up an event area at Campo that utilized repurposed rail cars.

48. President's Report – Hager

Hager reported that taxes had been filed. He also requested for any board member interested in representing PSRMA for California Government Surplus to sign the application. He updated the board on the ARPA grant project, the three active consultants, Civil Landworks has their grading project ready for submission to the county. Tory Walker Engineering has assembled the CLOMR. The Country needs to sign off on the CLOMR and then submit it to FEMA. That process requires a 18 months and Hager confirmed that it would not impact the ARPA funding deadlines. The biological study had also neared completion.

50. Carry Forward Items: 10, 11, 12, 13, 14

51. Next scheduled meeting is <u>Friday, September 18, 2026</u>

52. Deadline for submitting Agenda items for next meeting is <u>17:00 PDT, Monday, September 14, 2026</u>

53. Closed Session

Hager asked the non-board members to leave the meeting as the board went into closed session.

a. Hager made a MOTION to approve the closed session meeting minutes as submitted. 2nd by Witkowski. Motion carried 6-0-0.

54. Adjournment

Hager made a **MOTION** to adjourn the meeting at 21:46. 2nd by Witkowski. Motion carried 6-0-0.

Minutes taken by Secretary Duke Schweikert

Vice President Report August 21, 2026

Work Cart 3

1. Installed new headlights.
2. Installed new horn.
3. Installed new taillight but it still does not work. Voltage is only 1 volt at light. Will debug this weekend.
4. Forward Reverse switch is not working properly. Hear arcing. Will pull out and inspect this weekend.
5. Installed new mirrors. They are mounted to what appears to be old door hinges. These hinges do not really work for the mirrors. They don't hold the mirrors in place. Mirror mounting hardware is on order
6. Ordered hydraulic bleeder screw for one that is broken off. I sprayed the one in there with penetrating spray to facilitate its removal.
7. Need to mount and wire orange strobe light.
8. Need to replace on of the side boards with the black Trex from the Birthday Caboose.

Work Cart 5

1. Have new forward/Reverse Toggle switch. However, wiring in the dashboard looks to be non-standard. You have to turn on the lights to make the cart go. Will need to understand current wiring differences.

Motion sensor light switches

1. Tried to install motion sensor light switches by lockers and left switch in kitchen. These tend to be left on a lot. The motion sensor switches require a neutral wire. There is a blue wire in the switch box but unsure if this is neutral. I'll have to pull the cover off of the breaker box to confirm blue wire is indeed neutral.

Trip to Fort Bragg

1. Took train ride on their Presidential Car



2.



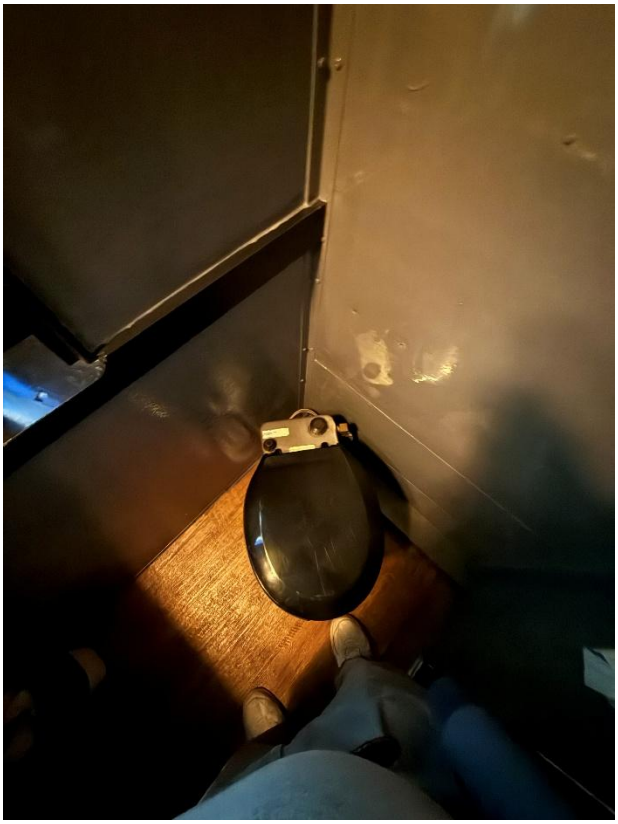






The Foggy Mornings were very good. Very good!





A working toilet on the car. The black water tank is underneath the car



Because of a tunnel cave in and a mudslide the train does not go all the way to Willits. About halfway they stop for 40 minutes. They have an area under string lights with benches and chairs around fire pits. In the back you see a large barn shape pavilion.

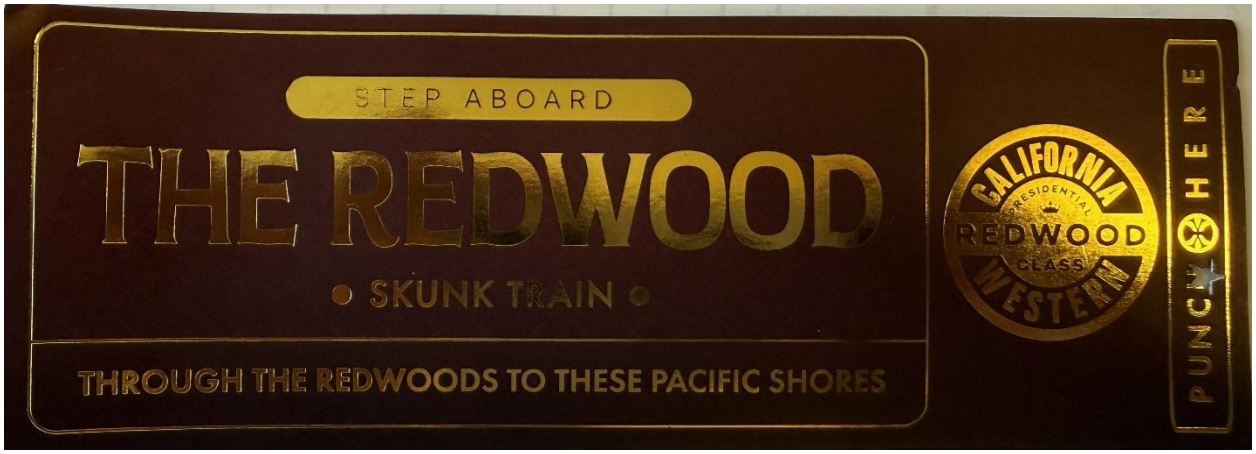


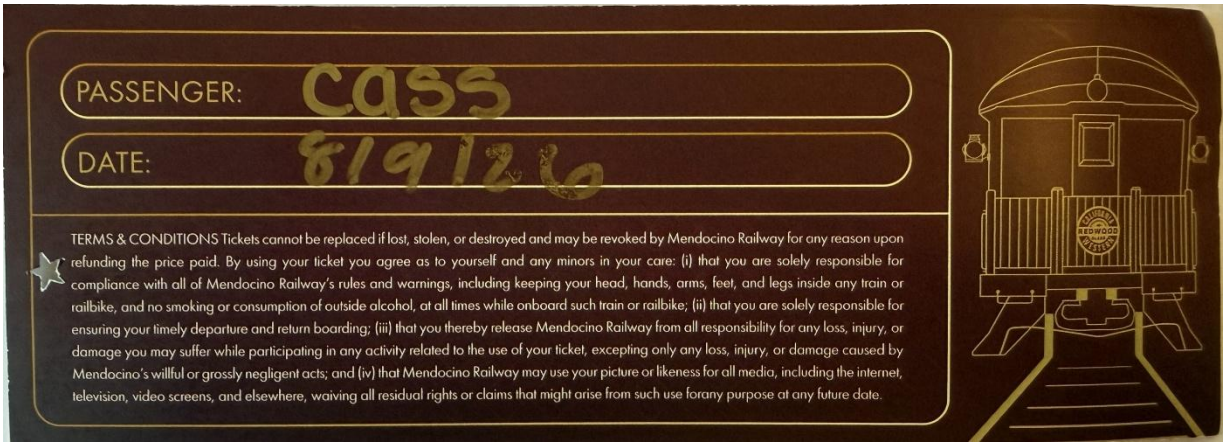
The pavilion is large. There is a bar to the right and off to the left past the rail bikes is a ramp to two boxcars. One is a restroom and the other is a kitchen.

We may want to consider such a building and open area between the depot and the new display buildings for events. I would suggest we have a spur line near to the building to hold the haunted train or other event specific cars.



The boxcar has men and women sides with common sinks in the middle.





This is their ticket for the presidential car.